

Approved 11/24/2014

I. CALL TO ORDER at 6:05 pm in the basement meeting room at the Fremont Town Hall in the basement meeting room. Present were Selectmen Brett Hunter, Gene Cordes and Leon Holmes Sr; and Town Administrator Heidi Carlson.

II. ANNOUNCEMENTS

1. Veteran's Open House was held on Tuesday November 11, 2014 from 5:00 to 7:00 pm at the Town Hall.
2. The Fremont Giving Tree is an annual community event at Christmas to help brighten the holidays for Fremont residents in need. This event has been successful over the years because of the generosity of our close knit community. The gifts distributed have included toys, games, new winter jackets, snow boots, snow pants, hats/gloves/mittens, winter clothing, stocking stuffers, wrapping paper, tape and bows! We have also provided gift baskets to some of our senior residents in need containing, gift cards to local stores & gas stations, stationary w/stamps, plants, chocolates and many different goodies to make the holiday special.

We know that these economic times continue to be difficult for everyone, but if you are able to help us this year it would be greatly appreciated. There are many ways to help by sponsoring a child, purchasing a toy off his/her list, gift cards, donating wrapping paper or a monetary donation made out to the Peoples UMC Fremont Giving Tree. There is never a gift too small in the eyes of a child on Christmas morning! This event is run solely on the support and donations from our community and volunteers.

If you are family that needs some assistance that the Fremont Giving Tree can provide, or you would like to help the Giving Tree by donating, please call Dawn at 603 244 2145. **The deadline for signing up is Friday November 28th.**

III. LIAISON REPORTS

11/12/2014 Budget Committee – Cordes reported that some members attended a walk-through of Ellis School last night to see recent improvements. A list of priorities was distributed at the meeting regarding needs that may be accomplished this year if there are excess budgeted funds. There is some asbestos abatement planned as one of the priorities. It is targeted for the beginning of the summer as soon as students are out of the building.

The meeting opened at the Town Hall at 7:00 pm and there was a Q & A session with the Superintendent and Chairperson Keane. Follow-up questions will be generated and they will be back to the review at the meeting next week.

11/12/2014 SRRDD 53B – Carlson reported on the meeting held last night in Rye. Two additional towns are moving toward withdrawal from the District as of their next Town Meeting, this includes Hampton Falls and Newcastle. Draft contract documents for Waste Management; and a *Joinder of Participating Community to Waste Disposal Agreement* were distributed for review. Hard copies were at the Board's meeting tonight, and electronic copies are forthcoming.

The Board will review the contract, but is not planning to send it for additional legal review, as it has been drafted by the District's counsel and is reported to be an even better contract than the existing 20 year version.

The next meeting of the 53B Committee will be December 17, 2014 at 6:30 pm. At that time final contracts will be distributed for Town signatures.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 06 November 2014 which include a recessed session on 11 November 2014. Motion was made by Hunter to approve the minutes as amended. Cordes seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - Chief Butler dropped off the Points and LOSAP paperwork for the November 1, 2013 to October 31, 2014.

Cordes moved to authorize the LOSAP (\$29,000); Points Plan (\$32,275.83) and Officer Stipends (\$4,400) as presented tonight and approved by the Fire Chief. Holmes Sr seconded and the vote was approved 2-0-1 with Hunter abstaining.

At 7:30 pm Mary Wheaton Pinder, Mary Anderson, and Cathy Campbell, Director of the Miss Raymond Pageant met with the Board. They came this evening to discuss having the Miss Fremont Pageant become part of the Parks & Recreation Commission. They have already met and discussed this with the Commission (meeting concurrently upstairs in the Town Hall).

Campbell explained the history of the Miss Raymond Pageant. She detailed out the growth of the program in Raymond and what it entails. It is a scholarship pageant that works toward building self-esteem in the girls who participate. The girls learn to write a resume, speak in public, polish a skill, participate in mock interviews and a wide variety of other team-building and character building activities.

Cordes moved to adopt Miss Fremont as part of the Recreation Commission. Holmes Sr seconded and the vote was approved 3-0. There was discussion, and the Board also supports creation of a revolving fund for parks & recreation programs. They asked Carlson to begin working on Warrant Article language for the 2015 Warrant.

Anderson, Campbell and Wheaton-Pinder left the meeting at 7:50 pm thanking the Board for their time.

VI. OLD BUSINESS

1. There was further discussion about the Mary Lucas memorial bench donation and it is now felt it would see more use at the ballfields. Jon Benson will be contacted to meet with the donor representative Sue Cain-Chalifour.
2. Selectmen continued to work on performance reviews.
3. Selectmen reviewed the final draft of Fremont Community Television Meeting Room Equipment and Installation RFP. Pending the assistance of Kevin Woods, this will go out next week. The Board discussed purchase of the portable camera setup, and reviewed three written quotes. The quotes included:
 - Access AV, Concord NH \$3,668.00
 - Integrated Solutions Group, Norwood MA \$3,784.00
 - Rule Boston Camera, Boston MA \$3,842.83None included freight. With the recommendation of Woods on behalf of the Cable Volunteers, motion was made by Cordes to accept the low quote from Access AV in Concord NH in the amount of \$3,668.00

and purchase the camera. Holmes Sr seconded and the vote was approved 3-0. Carlson will prepare a Purchase Order.

There was discussion about the limited number of vendors for the Master Control Playback system with Bulletin Board and Emergency Messaging. Kevin Woods will do addition research into this, and more information will be forthcoming on vendor availability.

4. Ellis School crosswalk – An update was received from Jenn Brown this week. A Memorandum of Agreement has been signed between the Fremont School District and Fremont Pizzeria (copy on file) stating in essence, the following: A. The Pizzeria and the District are property neighbors across NH State Route 107; B. The Fremont PTO wishes to put a crosswalk in place between the properties across Route 107; and C. The District and Pizzeria wish to support the effort of the Fremont PTO by formally creating this written MoU documenting their long-standing verbal agreement that staff and visitors to the Ellis School may park in the Pizzeria parking lot and therefore need to cross NH State Route 107 to access the Ellis School.

Selectmen asked about who will maintain the Pizzeria side of the road, as it is not covered in the MoA. Prior emails from Jenn Brown, discussing her conversations with the School Board, indicate that Scott Brown maintains the school's side of the crosswalk. The Board asked for further written documentation of these maintenance items, and additional information is pending from NH DOT on maintenance of the paint. The School District and/or Pizzeria has to agree to the maintenance of paint markings and snow removal and safe all season access to the crosswalk. The Board asked for a letter to be drafted to the Address to Superintendent, SB Chair, Nick Kakouris and PTA Representative Jenn Brown addressing the remaining questions.

5. Bob Meade presented additional follow-up information on the insulation needed at the Highway Shed. The total cost is not anticipated to exceed \$350 and the Board was comfortable with a purchase order written "not to exceed \$350" for the materials. Bob Meade with help from other Town staff will complete this small section of work.

6. The front entry repairs at the Town Hall were completed last weekend.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest totaling \$42,888.53 for the current week dated 14 November 2014. Motion was made by Holmes Sr to approve the manifest. Cordes seconded and the vote was approved 3-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence; reviewed and signed outgoing correspondence to participants thanking them for their part in the Veteran's Open House – Scout Troops, Reverend Bascom, and Bill Dolloff.

4. Selectmen discussed a proposed anonymous donation of funds for the designated purpose of buying five Class A uniforms jackets for the Fremont Police Department for the three full-time uniformed staff and the Chief and Lieutenant. Selectmen felt it was appropriate for the Department to accept this restricted donation of uniforms.

5. Selectmen reviewed the Sales Ratio Survey information presented by MRI, the Town's Contract Assessor. This is ready for submission to the NH Department of Revenue. Selectmen signed the certification page to accompany the electronic data submission.

6. Selectmen signed a Land Use Change Tax Warrant and bill for parcel 03-015.001.106 in the amount of \$2,142.85. This was forwarded to the Tax Collector.

7. Selectmen reviewed a list of Planning Board line item transfer requests. This led to discussion about line item transfers and the Town's current process. The Board asked Carlson to talk to the auditor and get a read on it. The Board would also like to review the earlier LGC advice and RSA 32.

8. Selectmen received email resignations from Parks & Recreation members Elizabeth Rosa and Beth Swanson. Elizabeth Rosa came in to the Board's meeting for a few minutes and indicated that they were both done as of now. Rosa was thanked for her years of dedicated service to the Town in this capacity.

Cordes moved to accept the resignation of Beth Swanson dated 10/14/14. Hunter seconded and the vote was approved 3-0. Cordes then moved to accept the resignation of Elizabeth Rosa effective this evening at the close of the Parks & Recreation Commission meeting. Hunter seconded and the vote was approved 3-0.

Cordes moved to appoint Mary Wheaton-Pinder to the unexpired term of Elizabeth Rosa through March 2016. Hunter seconded and the vote was unanimously approved 3-0. Hunter moved to appoint Nicole Cloutier to the unexpired term of Beth Swanson through March 2017. Holmes Sr seconded and the vote was unanimously approved 3-0.

9. Library Trustee Eric Abney submitted his resignation to the other Trustees. Library Trustees are proposing that Leon Holmes Jr be appointed to fill the term through March 2015. The Trustees have been asked to submit a copy of Abney's resignation for the Town's records. Selectmen will consider this again next week and asked Carlson to have a conversation with Holmes Jr to confirm his interest in the position.

10. Library Director Bethany Brace has resigned effective 11/21/2014. The position is currently posted and the Trustees are accepting electronic resume submissions. There is an open house for Bethany to say goodbye, hosted by the Friends of the Library, from 6:00 to 8:00 pm on Thursday November 20, 2014.

11. New residents on Ann Lane have contacted the Town wishing to donate a flag pole from their yard. This has been sent to the Road Agent for consideration. The Town Highway Shed is the only building that does not currently have a flagpole installed on the grounds.

At 8:10 pm Police Sergeant Jason Larochelle met with the Board to discuss with them an event planned for November 30, 2014. It is an Awards Ceremony honoring service by several members of the Fremont Police Department for a wide variety of actions and accomplishments. The Selectmen will plan to partake in the event, which is scheduled for 3:00 pm at Ellis School on Sunday November 30, 2014.

Larochelle left the meeting at approximately 8:30 pm.

VIII. NON-PUBLIC SESSION NH RSA 91-A

At 9:10 pm motion was made by Hunter to enter non-public session pursuant to NH RSA 91-A:3 II (c) to work on personnel evaluations. Cordes seconded and the roll call vote was unanimously approved 3-0; Hunter – aye; Holmes Sr – aye; Cordes – aye.

Approved 11/24/2014

At 9:29 pm motion was made by Holmes Sr to return to public session. Cordes seconded and the roll call vote was unanimously approved 3-0; Hunter – aye; Holmes Sr – aye; Cordes – aye.

The next regular Board meeting will be a work session, to be held on Thursday November 20, 2014 at 6:00 pm. The meeting will open at the Fremont Public Library to wish the Librarian good luck as she moves on to her new full-time career.

IX. ADJOURNMENT – At 9:30 pm motion was made by Holmes Sr to adjourn the meeting. Cordes seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator